



205 Jackson Rd • PO Box 1065 • Dunn, North Carolina 28335
(910) 892-2976 • CityofDunn.org

Terms & Conditions for Rental of the City of Dunn Park Picnic Shelters/Park Venue Event

Thank you for your interest in leasing a City of Dunn Park Picnic Shelter. Please review the terms and conditions listed below. Once the information is complete, please return to the Parks & Recreation office located at 205 Jackson Rd along with the rental fee of \$15.00 per hour or a fee of \$300.00 for the park venue event. It is recommended you retain a copy of this page along with your receipt as proof of rental.

- City owned picnic shelters may be reserved for private events at a cost of \$15.00 per hour. Hours of use must be specified when booking the event.
- Events must be paid for in cash during the week before the event.
- The city shall not discriminate against users based on race, gender, color, creed, religion, national origin or political affiliation, nor shall it rent to those who do.
- The Park Shelters shall not be used for any unlawful or offensive purposes and all users must abide by local, state and federal laws.
- Litter must not be left in or around the premises.
- No alcoholic beverages, smoking, or firearms allowed on premises.
- No loud music allowed on premises.
- No Parking inside the park area.
- Grills may be brought in and used; however, they should not be placed under the shelter, and area must be clean afterwards.
- Any city-owned equipment or other property destroyed, stolen or abused while the shelter is leased to a user shall be replaced and/or repaired by the user.
- Any privately-owned equipment shall be brought in, set up and then taken out by the user at the conclusion of the rental period and shall not be left over or stored on the premises.
- Hours available for rental are daily from 8 a.m. until 8 p.m.
- No bouncy houses or blowups allowed.

Veteran's Memorial at Tyler Park Rules

- No parking of vehicles or trailers of any type on any part of the Veteran's Memorial.
- No vendors will be allowed to set up in the Veteran's Memorial circle.
- No displays will be placed at the Veteran's Memorial without the City's permission.
- The lessee is responsible for any damage to the park because of the lessee's event.

Please Print:

Date of Event: _____ Park Shelter: _____ Time: _____

Description of Function: _____

Name of Lessee: _____

Mailing Address: _____

City: _____ State _____ Zip _____

Phone: _____ Email: _____

**Lease Terms for City of Dunn
Park Picnic Shelter/Park Venue Event Rental**

RENT

Lessee promises to pay Lessor the rental sum of Fifteen Dollars (\$15) per hour for shelter or Three Hundred Dollars (\$300) for park venue event which sum is to be paid upon Lessee's execution of this agreement or at least three (3) days prior to the event. This amount will cover the cost of the facility for one day during the specified times.

OTHER TERMS & CONDITIONS

Lessee will pay the costs, as determined by the Lessor, of repairing any damage, which may be done to the premises or any city owned property located on the premises thereof by an act of Lessee or anyone visiting the Premises for the purpose of attending the Lessees' event. Any necessary expenses shall be borne by the Lessee and shall be due and payable within 30 days of the receipt of any invoice from the Lessor.

The Lessee shall assume all risks instant to or in connection with the activity to be conducted hereunder and shall be solely responsible for all accidents or injuries whatsoever of any nature or kind to persons or property caused by its use of these premises. The Lessee further agrees to indemnify the Lessor and save it harmless from any and all claims or liability for personal injuries or other damages to any person, including injuries resulting in the death of any person which injury or death is occasioned by or in connection with the use of the premises herein rented. The Lessee further assumes full responsibility for the character, acts and conduct of all persons admitted to said premises by the consent of the Lessee.

In renting the premises, Lessor does not relinquish the right to control the management thereof, and to enforce all necessary and property rules for management and operation of the same, and Lessor, through its director, policemen, firemen and other designated representatives, shall have the right at any time to enter any portion of said premises for any purpose whatsoever and may request early dismissal if deemed necessary.

Lessee agrees to abide by all Terms and Conditions of the rental of the Park Picnic Shelter, which are incorporated herein by reference and made a part of this Agreement.

In witness whereof, the parties have agreed upon the above written:

Signature of Lessee: _____ Date: _____

Signature of Lessor: _____ Date: _____
(City/Recreation Department Official)

Mission Statement

The City of Dunn Parks and Recreation Department is dedicated to creating positive experiences by providing quality parks, facilities, services and programs for all our citizens. The goal of our youth athletic program is to offer a rich year-round schedule of athletic activities that encourage children to play a variety of sports, and to provide them with the opportunity to have fun while developing physically, emotionally and socially. The Recreation Department will strive to teach skills and sportsmanship through participation in the development of all youth and to teach the rules of play in each specific sport.

OFFICE USE ONLY		
AMOUNT	CASH/CK	RECEIPT