



## Terms & Conditions for Rental of the City of Dunn Park Picnic Shelters

P O BOX 1065 DUNN NC 28335  
(910) 892-2976 phone (910) 892-7001 fax

Thank you for your interest in leasing a City of Dunn Park Picnic Shelter. Please review the terms and conditions listed below. Once the information is complete, please return to the Parks & Recreation office located at 205 Jackson Rd along with the rental fee of \$15.00 per hour. It is recommended you retain a copy of this page along with your receipt as proof of rental.

- City owned picnic shelters may be reserved for private events at a cost of \$15.00 per hour. Hours of use must be specified when booking the event.
- Events must be paid for in cash during the week before the event.
- The city shall not discriminate against users based on race, gender, color, creed, religion, national origin or political affiliation, nor shall it rent to those who do.
- The Park Shelters shall not be used for any unlawful or offensive purposes and all users must abide by local, state and federal laws.
- Litter must not be left in or around the premises.
- No alcoholic beverages allowed on premises.
- No loud music allowed on premises.
- Parking inside the park area will only be allowed for unloading and loading of items being used for the event.
- Grills may be brought in and used; however, they should not be placed under the shelter.
- Any city-owned equipment or other property destroyed, stolen or abused while the shelter is leased to a user shall be replaced and/or repaired by the user.
- Any privately-owned equipment shall be brought in, set up and then taken out by the user at the conclusion of the rental period and shall not be left over or stored on the premises.
- Hours available for rental are daily from 8 a.m. until 8 p.m.

**Please Print:**

Date of Event: \_\_\_\_\_ Park Shelter: \_\_\_\_\_ Time: \_\_\_\_\_

Description of Function: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address (Street and PO Box): \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_



**Lease Agreement for City of Dunn  
Park Picnic Shelter Rental**

This Lease Agreement made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, by and between the City of Dunn, a North Carolina municipal corporation, hereinafter referred to as the Lessor, and \_\_\_\_\_, hereinafter referred to as Lessee.

**WITNESSETH**

**GENERAL**

In consideration of the terms and conditions hereof, the Lessor has granted and Lessee has accepted a right for such Lessee to use the city owned park picnic shelter located at \_\_\_\_\_ Park.

**RENTAL PERIOD**

Lessee agrees that the premises described above are to be rented and used for the express limited purpose of \_\_\_\_\_.

For a term commencing at \_\_\_\_\_ o'clock \_\_\_\_M on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ until \_\_\_\_\_ o'clock \_\_\_\_M on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, provided that if any activity here under continues past the aforesaid time, the Lessee shall be required to pay all additional rents as determined by the Lessor.

**RENT**

Lessee promises to pay Lessor the rental sum of Fifteen Dollars (\$15) per hour which sum is to be paid upon Lessee's execution of this agreement or at least three (3) days prior to the event. This amount will cover the cost of the facility for one day during the specified times.

**OTHER TERMS & CONDITIONS**

Lessee will pay the costs, as determined by the Lessor, of repairing any damage, which may be done to the premises or any city owned property located on the premises thereof by an act of Lessee or anyone visiting the Premises for the purpose of attending the Lessees' event. Any necessary expenses shall be borne by the Lessee and shall be due and payable within 30 days of the receipt of any invoice from the Lessor.

The Lessee shall assume all risks instant to or in connection with the activity to be conducted hereunder and shall be solely responsible for all accidents or injuries whatsoever of any nature or kind to persons or property caused by its use of these premises. The Lessee further agrees to indemnify the Lessor and save it harmless from any and all claims or liability for personal injuries or other damages to any person, including injuries resulting in the death of any person which injury or death is occasioned by or in connection with the use of the premises herein rented. The Lessee further assumes full responsibility for the character, acts and conduct of all persons admitted to said premises by the consent of the Lessee.

In renting the premises, Lessor does not relinquish the right to control the management thereof, and to enforce all necessary and property rules for management and operation of the same, and Lessor, through its director, policemen, firemen and other designated representatives, shall have the right at any time to enter any portion of said premises for any purpose whatsoever and may request early dismissal if deemed necessary.



Lessee agrees to abide by all Terms and Conditions of the rental of the Park Picnic Shelter, which are incorporated herein by reference and made a part of this Agreement.

In witness whereof, the parties have agreed upon the above written:

Signature of Lessee: \_\_\_\_\_ Date: \_\_\_\_\_

**Please Print:**

Name of Lessee: \_\_\_\_\_

Address (Street and PO Box): \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature of Lessor: \_\_\_\_\_ Date: \_\_\_\_\_  
(City or Recreation Department Official)

Mission Statement

The City of Dunn Parks and Recreation Department is dedicated to creating positive experiences by providing quality parks, facilities, services and programs for all our citizens. The goal of our youth athletic program is to offer a rich year-round schedule of athletic activities that encourage children to play a variety of sports, and to provide them with the opportunity to have fun while developing physically, emotionally and socially. The Recreation Department will strive to teach skills and sportsmanship through participation in the development of all youth and to teach the rules of play in each specific sport.

OFFICE USE ONLY		
AMOUNT	CASH/CK	RECEIPT