



City of Dunn Planning & Inspections Department  
102 N. Powell Ave. P.O. Box 1065  
Dunn, NC 28335  
Main: (910) 230-3505 Fax: (910) 230-9005

## Application for Change of Use or Occupancy Permit

Applicant Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Applicant Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Applicant Email: \_\_\_\_\_  
Site Address: \_\_\_\_\_  
Occupant/Business Name: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Owner's Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Project Contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Project Email: \_\_\_\_\_

Existing Type of Property:  Residential  Non-Residential Zoning Classification: \_\_\_\_\_  
Existing Use/Occupancy Type: \_\_\_\_\_  
Proposed Use/Occupancy Type: \_\_\_\_\_

Building Code Used For Changes:  2018 NC Building Code  2018 NC Existing Building Code

Description of Proposed Work: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Square Footage: \_\_\_\_\_ Number of Floors: \_\_\_\_\_ Area Per Floor: \_\_\_\_\_

### \*NOTES:

- 1) Please include a floor plan of existing and proposed uses. Floor plan must be drawn to scale with all exits marked.
- 2) This application is for approval of change of use only. Proper building and trade permits will need to be issued prior to any work being started.
- 3) A pre-inspection may need to be done in order to provide an accurate list of changes that will be required for the proposed change of use.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Inspector Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Zoning Administrator: \_\_\_\_\_ Date: \_\_\_\_\_