

Dunn City Council
Regular Meeting
Tuesday, April 13, 2021
7:00 p.m., Dunn Municipal Building

Minutes

PRESENT: Mayor Pro Tem Dr. David L. Bradham, Council Members J. Wesley Sills, April Gaulden, Frank McLean, Billy N. Tart, and Chuck Turnage. **Absent:** Mayor William P. Elmore Jr. Notice, relating to the Special Meeting Conditions, is incorporated into these minutes as Attachment #1.

Also present: City Manager Steven Neuschafer, Assistant City Manager Mathew Boone, Finance Director Jim Roberts, Public Utilities Director Heather Adams, Public Works Director Vince Washington, Planning Director George Adler, Chief Building Inspector Steven King, Chief of Police Clark White, Parks and Recreation Director Brian McNeill, Human Resources Director Anne Thompson, Librarian Mike Williams, Executive Assistant Connie Jernigan, Communications Coordinator Kaitlin Adkins, City Attorney Tilghman Pope, and City Clerk Tammy Williams.

CALL TO ORDER AND INVOCATION

Mayor Pro Tem Bradham opened the meeting at 7:00 p.m. and Rev. Floyd Ray, Pastor at Mt. Zion Missionary Baptist Church gave the invocation. Afterwards, Council Member Turnage led in the Pledge of Allegiance.

AGENDA ADJUSTMENT AND APPROVAL

Motion by Council Member Turnage and second by Council Member Sills to adopt the April 13, 2021 meeting agenda as presented with the following adjustment:

Add item #26A for discussion and/or decision

- Consideration of Resolution Directing the Clerk to Investigate Voluntary Annexation Petition ANX-01-21 – 1001 Susan Tart Rd and parcels on western margin of Bruce Drive, owned by Susan Tart Property, LLC.

Motion unanimously approved.

PUBLIC COMMENT PERIOD

The Public Comment Period was opened by Mayor Pro Tem Bradham at 7:05 p.m.

- Joy Williams, Co-President of Wilkins Cemetery Community Committee, invited the Council to tour and view the Wilkins Cemetery anytime. She also requested their attendance at the Memorial Day event to be held on June 19 to remember the freedom of slaves from the injustice of slavery. This event will be held in conjunction with the Harnett Co African American Resource Center.
- Rodney Lanier requested that Council move forward with dealing with the flooding and storm drainage issues at the Westhaven subdivision.

With no additional comments, the Public Comment period was closed.

CONSENT ITEMS

- Minutes of the March 9, 2021 City Council Meeting
- National Library Week Proclamation. *A copy of the Proclamation (P2021-03) is incorporated into these minutes as Attachment #2.*
- Temporary Blocking of Streets – Wedding Party
- Temporary Blocking of Streets – Dunn Shriners Car Show
- Budget Amendment – Loans. *A copy of the Budget Amendment (BA2021-17) is incorporated into these minutes as Attachment #3.*
- Budget Amendment – Solid Waste Study. *A copy of the Budget Amendment (BA2021-18) is incorporated into these minutes as Attachment #4.*
- Proposed Summer Hours

Motion by Council Member Tart and second by Council Member Gaulden to approve all consent items.

Motion unanimously approved.

ITEMS FOR DISCUSSION AND/OR DECISION

Rezoning RZ-03-21; 600 W Broad St

Planning Director Adler presented request to rezone one parcel totaling .21 acres +/- located at 600 West Broad Street. The parcel is currently zoned O&I, Office & Institutional District and proposed to be rezoned to C-4, Neighborhood Business District. He reviewed the justifications for the rezoning. The Planning Board met on February 23, 2021 and voted unanimously to approve this request.

Mayor Pro Tem Bradham opened the Public Hearing at 7:14 p.m. With no comments, the Public Hearing was closed.

Motion by Council Member Turnage and second by Council Member Sills to approve the request to rezone a parcel of land totaling 0.21 +/- acres, located at 600 West Broad Street from O&I, Office & Institutional District to C-4, Neighborhood Business District based on the following justifications:

1. C-4 rezoning at the corner of Broad and Ellis is consistent with the expected intensity of development anticipated in the 2030 Future Land Use Plan for this neighborhood near the downtown.

2. The potential uses in C-4 are limited and small scale. The rezoning request is reasonable given the current conditions of the built environment in the surrounding area.
3. The parcel is on a busy corner with a steady flow of traffic. A beauty salon, barbershop, or bakery will provide services for both passing traffic and those living and working in the immediate neighborhood. Available parking appears adequate for these types of uses. This rezoning has the potential to add welcome amenities to the area. **Motion unanimously approved.**

Conditional Use CUP-01-21; 105 E Broad St

Mayor Pro Tem Bradham opened the Public Hearing at 7:16 p.m. and yielded to City Attorney Pope to handle the proceedings for the conditional use request.

Council Member Tart recused himself due to conflict of interest and there were no objections. (City Attorney Pope's script is transcribed in italics.)

The next matter is Case #CUP-01-21, a request by BNT Investments, LLC, for a Conditional Use Permit to allow for a banquet hall and event venue as a conditional use of a property zoned C-1, Central Commercial District. The hearing on this matter is judicial in nature and will be conducted in accordance with special due process safeguards.

All persons who wish to testify in this case, please approach the podium to be sworn in or give your affirmation. City Attorney Pope administered oath to George Adler, Planning Director.

In this hearing, we will first hear from City Planning Director George Adler, then from the applicant and their witnesses, and then from opponents to the request. Parties may cross-examine witnesses after the witness testifies when questions are called for. If you want the Council to see written evidence, such as reports, maps, or exhibits, the witness who is familiar with the evidence should ask that it be introduced during or at the end of his or her testimony. We cannot accept reports or statements from persons who are not here to testify. No attorneys are present.

Testimony from the Planning Director

I now open the hearing on Case #CUP-01-21 Conditional Use Permit Application and ask for testimony from the City Planning Director.

Planning Director Adler: "Thank you very much. I'd like to enter into evidence the staff report that has been submitted"

So received.

Adler: "And drawing from the staff report, the use requested, which is banquet hall and event venue is listed among the conditional uses in Dunn City Code at Section 22-461. Permitting this space to function as a venue will offer a desirable public convenience that will draw visitors to the central commercial district and add to the public welfare. An event venue will not negatively impact the integrity or the character of the central commercial district. Allowing this space to function as a venue will not be detrimental to the health, morals, or welfare of the city's residents or visitors.

The Future Land Use Map identifies 105 E Broad as commercial. Permitting this property to function as a venue conforms with that zoning. All utilities and other necessary facilities are in place currently or are being provided. This conditional use will have no impact on impervious surfaces or storm drainage. Are there any questions?"

Any questions from the council for the planning director? Any questions from anyone else that's been sworn to provide testimony of the planning director. To Planning Director Adler, Thank you sir.

We will now hear from the applicant and other proponents for the request of the conditional use permit. Hearing none and seeing none, we will now hear from people opposing the request.

Hearing none and seeing none, we will now entertain any further questions from the City Council members for the applicant, proponents or opponents at this time. Once the public hearing is closed, the only questions that you may ask shall be for clarification. No new evidence can be introduced after the Public Hearing is closed. Does anyone on the council have any questions for the planning director or applicant?

Any conditions the Council would like to place upon the use of the land by the applicant must be agreed on by the applicant. So if any Council Member has a request for a condition, you should state at this time so that the applicant can be asked if they voluntarily agree to accept that condition. Do I hear any conditions that the council wishes to ask the applicant to consider? Hearing none and seeing none, it would be appropriate to entertain a motion to close the public hearing Mr. Mayor Pro Tem.

Motion by Council Member Sills and second by Council Member Turnage to close the public hearing. **Motion unanimously approved.**

Motion by Council Member Gaulden and second by Council Member McLean to grant the conditional use as an event venue to 105 E Broad Street based on the application, the evidence submitted, and the following findings of fact:

1. The use requested is listed among the conditional uses in the district for which the application is made. The use requested—banquet hall & event venue (i.e., weddings, parties, etc.)—is listed among the conditional uses in the Dunn City Code at Section 22-461(6)(m).
2. The requested use is essential or desirable to the public convenience or welfare. There are only a few event spaces downtown for weddings, parties, etc. Permitting this space to function as a venue will offer a desirable public convenience that will draw visitors to the central commercial district and add to the public welfare.
3. The requested use will not impair the integrity or character of the surrounding or adjoining districts, nor be detrimental to the health, morals, or welfare. An event venue will not negatively impact the integrity or the character of the central commercial district. Any increase in traffic or need for parking will be periodic, frequently in the evening or on weekends, and will have minimal negative impact to the surrounding businesses. Off-street parking is not required for developments in the C-1, Central Commercial District. Allowing this space to function as a venue will not be detrimental to the health, morals, or welfare of the city's residents or visitors.
4. The requested use will be in conformity with the land development plan. The Future Land Use Map, completed in 2005, identifies 105 E Broad (on page 86) as commercial. Permitting this property to function as a venue conforms with that zoning.
5. Adequate utilities, access roads, drainage, sanitation, and other necessary facilities have been or are being provided. The structure adjoins buildings on either side and has existing impervious surfaces in front and back, so this conditional use will have no impact on impervious surfaces or storm drainage. The parcel fronts on Broad Street and has a rear door allowing access from behind the building. The dumpster for the building is located in the service/ delivery/parking area behind the building and appears to be shared by several of the buildings in that block of Broad Street. **Motion unanimously approved.** *A copy of the evidence submitted is incorporated into these minutes as Attachment #5.*

CDBG Relocation

Skip Green presented, for Council's consideration, a CDBG project amendment to allow for acquisition and relocation activities and the addition of 106 E Surles St as a project activity.

The City has been unable to treat the severely deteriorated housing situation at 411 N Magnolia Avenue through substantial rehabilitation or reconstruction activities. To treat the housing needs of the owner-occupied house (7 residents), this amendment will need to be added to the CDBG project's scope of activities and the budget amended to enable activities to occur. Since the City, using CDBG funds, cannot provide the owner/occupants a safe/standard dwelling through rehabilitation or reconstruction activities, the City will consider acquiring 411 N Magnolia Avenue and then provide assistance to the owners to be relocated to a safe and standard dwelling. At this time, the City has located a newly renovated comparable house at 503 E Carr Street, in close proximity to the current house. The Carr Street property owner desires to develop 411 N Magnolia Avenue into a residential property for sale, if the City as the agent for the CDBG project, acquires it and removes a partial building (storage shed). In consideration of acquiring the 411 N Magnolia Avenue property at no charge, the 411 N Magnolia Avenue owners currently can acquire 503 E Carr St for approximately \$123,000. Moving, recording, and other associated costs are eligible for CDBG payments. This amendment will also add 106 E Surles St to the City's CDBG-NR program to include the clearance of this property and the reconstruction of the removed house.

Mayor Pro Tem Bradham opened the Public Hearing at 7:33 p.m. With no comments, the Public Hearing was closed.

After discussion and clarifications, motion by Council Member Gaulden and second by Council Member McLean to approve the submittal of a formal project amendment to the State for review and approval as presented. **Motion unanimously approved.**

Ordinance to Demolish – 402 E Pope St

Chief Building Inspector King presented consideration of Ordinance to Demolish House – 402 E Pope St. The Public Hearing was advertised on March 30 and April 6, 2021. Building Inspector Slater Johnson has conducted an inspection and based upon his observations, the structure is unsafe and has been condemned in accordance with G.S. §160A-426. The Building Inspector also found the structure dangerous or prejudicial to the public health or public safety and a nuisance in violation of G.S. §160A-193. King added that the house has been vacant for many years with no improvements.

Mayor Pro Tem Bradham opened the Public Hearing at 7:35 p.m. Julia Wright, owner of the property, requested an additional two months to allow her sufficient time to remove her property in storage at the house. With no additional comments, the Public Hearing was closed.

Discussion followed confirming that even if the ordinance is adopted, the owner will have at least sixty days to remove items from property.

Motion by Council Member Tart and second by Council Member Turnage to adopt the ordinance directing the Building Inspector to proceed with the demolition of the dwelling located at 402 E Pope St, PIN #:1516-65-3450.000. **Motion unanimously approved.** *A copy of the Ordinance (02021-05) is incorporated into these minutes as Attachment #6.*

Ordinance to Demolish – 408 E Pope St

Chief Building Inspector King presented consideration of Ordinance to Demolish Two Structures – 408 E Pope St. The Public Hearing was advertised on March 30 and April 6, 2021. Building Inspector Slater Johnson has conducted an inspection and based upon his observations, the two structures are unsafe and have been condemned in accordance with G.S. §160A-426. The Building Inspector also found the structures dangerous or prejudicial to the public health or public safety and a nuisance in violation of G.S. §160A-193. King added that no improvements have been made with the sixty days running out. He clarified that the ordinance is to demolish both structures on the property.

Mayor Pro Tem Bradham opened the Public Hearing at 7:46 p.m. Alisha Radcliffe, spoke on behalf of her mother, Judy Utley, requesting additional time for the family to remove personal belongings from the building used for storage. With no additional comments, the public hearing was closed.

Motion by Council Member Turnage and second by Council Member Gaulden to adopt the ordinance directing the Building Inspector to proceed with the demolition of the two structures located at 408 E Pope St, PIN #:1516-65-4370.000. **Motion unanimously approved.** *A copy of the Ordinance (O2021-06) is incorporated into these minutes as Attachment #7.*

Ordinance to Deem Property Unfit for Human Habitation – 102 Short St

Chief Building Inspector King presented consideration of Ordinance to deem property Unfit for Human Habitation –102 Short St. The Public Hearing was advertised on March 30 and April 6, 2021.

Building Inspector Dwayne Williams has conducted an inspection and found the structure in a deteriorated condition that does not meet the requirements of the City of Dunn’s Minimum Housing Code. The Chief Building Inspector also found the property dangerous or prejudicial to the public health or public safety and a nuisance in violation of N.C.G.S. §160A-193. King added that Inspections received a complaint for a minimum housing inspection. The owner is aware this is before council and, if passed, tenants will have to move out. He is having issues getting in to make repairs due to tenants. He will be allowed one year to make repairs, which he is planning on completing.

Mayor Pro Tem Bradham opened the Public Hearing at 7:52 p.m. With no comments, the Public Hearing was closed.

After discussion, motion by Council Member Tart and second by Council Member Turnage to adopt the ordinance directing the Chief Building Inspector to post the property Unfit for Human Habitation at 102 Short St, PIN #: 1516-35-1312.000. **Motion unanimously approved.** *A copy of the Ordinance (O2021-07) is incorporated into these minutes as Attachment #8.*

Ordinance to Deem Property Unfit for Human Habitation – 1007 S McKay Ave

Chief Building Inspector King presented consideration of Ordinance to deem property Unfit for Human Habitation –1007 S McKay St. The Public Hearing was advertised on March 30 and April 6, 2021.

Building Inspector Dwayne Williams has conducted an inspection and found the structure in a deteriorated condition that does not meet the requirements of the City of Dunn’s Minimum Housing Code. The Chief Building Inspector also found the property dangerous or prejudicial to the public health or public safety and a nuisance in violation of N.C.G.S. §160A-193. King added that this is the same owner, with the same scenario as 102 Short St. The owner has started making progress on the exterior of this house.

Mayor Pro Tem Bradham opened the Public Hearing at 7:54 p.m. With no comments, the Public Hearing was closed.

Motion by Council Member Gaulden and second by Council Member McLean to adopt the ordinance directing the Chief Building Inspector to post the property Unfit for Human Habitation at 1007 S McKay St, PIN #:1516-35-1312.000. **Motion unanimously approved.** *A copy of the Ordinance (O2021-08) is incorporated into these minutes as Attachment #9.*

NCDOT Utility Construction Agreement Project I-5878

Utilities Director Adams presented Utility Construction Agreement with NCDOT for consideration. As part of the I95 widening project, NCDOT is paying to relocate and replace the City’s water and sewer lines that are in conflict with their widening project. This agreement will allow the City to take advantage of cost savings under DOT’s design build contract. This is a NCDOT design/build project and payment will be due at the completion of the highway project. The City’s estimated portion of the project is \$260,498. This amount of funding will be budgeted in the 2021-2022 fiscal year and will be maintained each budget cycle until the project is complete and funds are paid to NCDOT.

Motion by Council Member Turnage and second by Council Member Tart to Authorize the City Manager to execute the Utility Construction Agreement between the City of Dunn and the NC Department of Transportation for the water and sewer improvements identified in Exhibit A. **Motion unanimously approved.** *A copy of Exhibit A and the Agreement are incorporated into these minutes as Attachment #10.*

Engineering Services Agreement for USDA Phase I Collection System

Utilities Director Adams presented request to approve the Engineering Services Agreement for the USDA Wastewater Collection System Rehabilitation Project. The USDA has reviewed Davis Martin Powell’s engineering fees associated with the project and they are within the set percentage guidelines.

Motion by Council Member Turnage and second by Council Member Gaulden to approve for City Manager Neuschafer to execute the Engineering Services Agreement with Davis Martin Powell in the amount of \$328,859 for engineering services related to Phase 1 of the USDA Collection System Rehabilitation Project. **Motion unanimously approved.**

Resolution Authorizing Submittal of a Grant/Loan Application to the NC Division of Water Infrastructure for Improvements at the Black River Wastewater Treatment Plant

Utilities Director Adams presented a resolution for approval stating that the City of Dunn intends to pursue an application with the State Water Infrastructure Authority for the purpose of seeking loan and grant funds for the design and construction of improvements at the Black River Wastewater Treatment Plant. The recommended improvements include Clarifier Refurbishment, Clarifier Addition, Chlorine Contact Tank Improvements and associated Site Piping in an effort to increase the capacity of the existing treatment plant. The engineering estimate for the project is \$3.7 million.

Motion by Council Member Tart and second by Council Member McLean to approve the resolution adopting the City's intent to request grant and/or loan funding through the Division of Water Infrastructure State Revolving Loan Program for the design and construction of improvements at the Black River Wastewater Treatment Plant and authorize City Manager Neuschafer to enter into a contract with Davis Martin Powell to prepare the grant and loan application for the lump sum of \$5,000. **Motion unanimously approved.** *A copy of the Resolution (R2021-10) is incorporated into these minutes as Attachment #11.*

Resolution Authorizing Submittal of a Grant/Loan Application to the NC Division of Water Infrastructure for Sewer Collection System Improvements

Public Utilities Director Adams presented a resolution for approval stating that the City of Dunn intends to pursue an application with the State Water Infrastructure Authority for the purpose of seeking funds for the design and construction of improvements to the City's sanitary sewer collection system. The engineering estimate for this collection system project is \$2 million.

Motion by Council Member Tart and second by Council Member McLean to approve the resolution adopting the City's intent to request grant and/or loan funding through the Division of Water Infrastructure State Revolving Loan Program for the design and construction of sanitary sewer collection system improvements and authorize City Manager Neuschafer to enter into a contract with WithersRavenel to prepare the grant and loan application for the lump sum of \$5,000. **Motion unanimously approved.** *A copy of the Resolution (R2021-11) is incorporated into these minutes as Attachment #12.*

Resolution Authorizing Acceptance of Merger/Regionalization Feasibility Study Grant

Public Utilities Director Adams presented a resolution for approval stating that the City of Dunn intends to accept a Water Merger/Regionalization Feasibility Study (MRF) Grant through the State Water Infrastructure Authority. The City applied for the grant funds in the fall of 2020 to evaluate the regional water needs prior to designing a new water treatment plant. The city's 1.5% grant fee will be \$750 for the \$50,000 grant.

Motion by Council Member Turnage and second by Council Member McLean to approve the resolution accepting the Merger/Regionalization Feasibility Study grant and make the applicable assurances contained therein and authorize City Manager Neuschafer to enter into a contract with WithersRavenel to assist the City with completing the study. **Motion unanimously approved.** *A copy of the Resolution (R2021-12) is incorporated into these minutes as Attachment #13.*

Resolution to Approve the 2021 Wastewater System Capital Improvement Plan

Public Utilities Director Adams presented request for council to adopt the updated 2021 Wastewater System Capital Improvement Plan. The Capital Improvement Plan is a plan used as a tool when budgeting and planning for water and wastewater capital needs.

Motion by Council Member Sills and second by Council Member Gaulden to approve the Resolution, adopting the 2021 Wastewater System Capital Improvement Plan as presented. **Motion unanimously approved.** *A copy of the Resolution (R2021-13) is incorporated into these minutes as Attachment #14.*

Paving Contract Award Recommendation

City Manager Neuschafer presented request for council to award the bid for the Paving Project to include street improvement work for Bay St and Watauga Avenue. This project was initially bid with the utilities and paving together. The city did not receive enough bids and the project was rebid with the paving and utilities separated and bids have been received on both and the utilities work is currently in progress. Neuschafer also pointed out that lighting on Watauga Avenue has been placed by Duke Energy and is also part of this project.

After discussion, motion by Council Member McLean and second by Council Member Sills to award a contract to Turner Asphalt, Inc. for the Watauga Base Bid and Bay Street Alternate Bids for a total amount of \$397,020 (unit based bid) and authorizing the City Manager to fund the construction from the Powell Bill paving and resurfacing budget line. **Motion unanimously approved.**

Authorization to proceed with loan for Street, Stormwater, Water and Sewer Improvements

Finance Director Roberts presented request to move forward with borrowing the needed funds to complete the Water, Sewer and Stormwater repairs to Bay Street, Broad Street, General Lee Avenue, and Watauga Avenue. Staff was authorized to seek loans for this work in the amount of \$785,000 and have received responses from four banks for a repayment term of 10 years. The lowest rate proposed is from BB&T (Truist) for 2.07%. This funding will be split between the Water and Sewer fund and the Stormwater fund.

Motion by Council Member Sills and second by Council Member Tart to approve the resolution authorizing the Mayor and the City Manager to move forward with a loan with BB&T (Truist) for \$785,000 for the Water, Sewer, and Stormwater work underway on Bay, Broad, Lee and Watauga. **Motion unanimously approved.** *A copy of the Resolution (R2021-14) is incorporated into these minutes as Attachment #15.*

Accounting Software Contract - Finance

Finance Director Roberts presented request to authorize City Manager Neuschafer and Finance Director Roberts to move forward with contracting with Tyler Technologies for the Financial Software "Incode" for use by the City as their Enterprise Resource Planning (ERP) software. Staff completed an extensive review on various products and companies. This ERP software is designed for municipal use as their software handles multiple funds, billing and collection for utilities, and access to data for decision makers. Incode is an integrated system designed to improve financial record keeping, reporting, and personnel management. The installation will take between 9 and 16 months to install and will require substantial time from the staff during the installation process. This software is licensed, not purchased, and will be hosted on site with the City. Staff contacted five different municipalities currently using this software for reference. The total cost for this software is \$163,506 and the annual recurring cost is \$23,721.

Motion by Council Member Turnage and second by Council Member McLean to approve the software recommendation of the City's administration of Tyler Technologies Incode and authorize the City Manager to move forward with the contract for its installation. **Motion unanimously approved.**

Westhaven Stormwater

Randy McNeill with Davis Martin Powell presented three possible solutions with estimated cost for improved storm drainage in the Westhaven subdivision area to reduce the flooding.

Poor Drainage and short term flooding have been persistent in the Merry Street area for some time. The explanation is that the existing pipes are not of a size to have the capacity to transmit the water from a 2yr intensity storm. There have been multiple studies over the years to search for options to add capacity and to minimize the impacts of larger rain storm events. McNeill reviewed the three possible routes for the storm drain to be improved and the estimated cost associated with each one.

Council Member Sills asked about the size of easements that will be needed if using option A-2. McNeill said they are not sure that the easements there were properly recorded but the total easement needed will probably be 20-25 ft with an additional 10 ft on one side for construction. He also pointed out that concrete drives, out buildings, carports and some large trees will be impacted. Council Member Sills confirmed that fourteen houses will be impacted. Six of the homeowners are for the project and one against. One he spoke with is a renter, one is concerned about their yard being torn up but in favor of the repairs. He did not know about the easement so would like to go back to residents and survey them on this. He believes A-2 is the best option.

Council Member Turnage suggested that council needs to determine if the city can afford this at this time due to the sewer issue that the city is currently facing. This is an issue but is it the biggest issue or should a more pressing project be considered first. He further stated that Council needs to make the most informed decision even if a work session is needed to discuss further.

Motion by Council Member Sills and second by Council Member Turnage to table until the next meeting. **Motion unanimously approved.**

Consideration of Resolution Directing the Clerk to Investigate Voluntary Annexation Petition ANX-01-21 - 1001 Susan Tart Rd and parcels on western margin of Bruce Drive, owned by Susan Tart Property, LLC.

City Manager Neuschafer presented petition requesting the voluntary contiguous annexation of property included in a +/-65.36 acres lot, owned by Susan Tart Property, LLC. A portion of the property is already located within the city limits.

Motion by Council Member Turnage and second by Council Member Tart to adopt the Resolution Directing the Clerk to Investigate a Voluntary Annexation Petition ANX-01-21 consisting of property included in a +/-65.36 acres, located at 1001 Susan Tart Rd and parcels on the western margin of Bruce Dr, PIN #1506-77-7440.000, 1506-88-2105.000 and 1506-88-1668.000 and owned by Susan Tart Property, LLC. **Motion unanimously approved.** *A copy of the Resolution (R2021-15) is incorporated into these minutes as Attachment #16.*

Council Goals/Reports

Motion by Council Member Tart and second by Council Member Gaulden to acknowledge receipt of the Monthly Goals and Objectives Reports. **Motion carried unanimously.**

Administrative Reports

Council Member Turnage thanked Brian McNeill for preparing the Parks and Recreation Tournament Marketing Report. Finance Director Roberts provided the following financial report for the period ending March 31, 2021:

- As of March 31, 2021, city had \$10,175,643 in cash from the General Fund and the Water-Sewer Fund combined compared to \$7,654,363 as of March 31, 2020.
- Tax payments received through February 28, 2021, \$4,187,123 or approximately 102.2% of our projected budget compared to \$4,048,111 in 2020.

- Sales Tax Revenue continues to be very strong. January receipts were \$245,179 for total received \$1,533,590 compared to \$1,381,734 last year.
- Utilities Sales Taxes for the first three quarters is \$491,922 compared to \$525,935 last year.
- Building Permit Fees for the month of March were \$24,877 for total collected of \$125,906 or 126% of budget, compared to last year's total collected \$102,204.
- Water and Sewer Revenues for the month of March were \$460,043 with total collected to date of \$4,371,108 or 74.72% of budget. Year to Date in 2020 was \$4,315,964.
- General Fund expenditures in March were \$896,897 with total expensed to date of \$7,725,709 or 66.23% of Budget. Total for 2020 was \$8,344,169.
- The Water and Sewer fund expenditures in January were \$487,736 with total expensed to date of \$4,337,223 or 59.44% of budget. For 2020, total expensed was \$3,545,140.
- The benchmark for this period is 75% of budget.

Finance Report also included debt service update and liens and accounts receivables update.

Reports were also received as follows: Communications/Public Information, Planning and Inspections Report, Public Works Report, Public Utilities Report, Parks and Recreation Report, Library Report and Police Report.

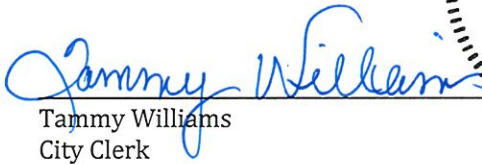
Motion by Council Member McLean and second by Council Member Turnage to acknowledge receipt of Administrative Reports. **Motion unanimously approved.**

Announcements/Information

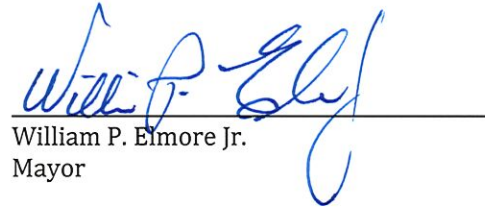
Mayor Pro Tem Bradham announced upcoming events and activities.

With no further business to discuss, motion by Council Member Sills and second by Council Member McLean to adjourn the meeting at 8:42 p.m. **Motion unanimously approved.**

Attest:


 Tammy Williams
 City Clerk




 William P. Elmore Jr.
 Mayor